

Reconcile your Merchant Account

easily and quickly



Online Merchant Services (OMS)

- Payment Reconciliation

What is OMS - Payment Reconciliation?

OMS - Payment Reconciliation, one of the easy-to-use Online Merchant Services from American Express, is designed to improve the management of your payment reconciliation. OMS - Payment Reconciliation helps to streamline your business through more efficient cash flow planning and management.

What can you do with it?

- ▶ View and print tax invoices online
- ▶ Track payments and submissions on a daily basis
- ▶ View pending payment data online before payment is credited to your bank account
- ▶ View data from the last six months via online reports or downloads
- ▶ Export data to other applications to perform comprehensive analysis
- ▶ Assign multiple user access with a private login ID and password for each authorised employee
- ▶ Update your contact information

How does it benefit you?

- ▶ Streamline your administrative procedures by viewing and printing tax invoices online
- ▶ Get detailed information by receiving transaction level data for each single payment (this is not available with paper statements)
- ▶ Save time by receiving your financial data electronically
- ▶ Enhance your cash flow management by tracking payments and submissions on a daily basis
- ▶ Improve your business analysis by exporting your data into spreadsheet applications

How does it work?

Payments

- ▶ Review pending payments before they are credited to your bank account

Information for 988888888 - MERCHANT LTD

Payments 1 to 20 of 26 , sorted by , ,

	Payment Date	Payment Amount
	20/02/2004	2,556,543.10
Debit Balance	19/02/2004	1,043.88-
	18/02/2004	657,579.43
	17/02/2004	723,659.44
	16/02/2004	687,235.16
	13/02/2004	2,742,513.33
	10/02/2004	634,933.10
	09/02/2004	709,837.84
	06/02/2004	1,592,597.57
Debit Balance	05/02/2004	338.24-
	04/02/2004	633,290.75
	03/02/2004	678,379.25
	30/01/2004	1,936,833.18
Debit Balance	29/01/2004	355.75-
	28/01/2004	616,163.68
	27/01/2004	559,490.66
	23/01/2004	2,811,959.67
Debit Balance	22/01/2004	189.53-
	21/01/2004	738,915.47
	20/01/2004	570,325.18

Click on the Payment Date to view details.

Submissions

- ▶ Review submissions that have been received and are being processed

Information for 988888888 - MERCHANT LTD

Submissions 1 to 20 of 51, sorted by , ,

View Submissions within a Payment Date Range

Please enter dates in DD/MM/YYYY format.

Submission Number	Submission Date	Submission Amount	Process Amount	Payment Date	Number Of Transactions
988888888 - MERCHANT LTD					
040217	17/02/2004	766,967.89	766,967.89	20/02/2004	2373
040216	17/02/2004	756,855.56	756,855.56	20/02/2004	2437
040215	17/02/2004	147,611.56	147,611.56	20/02/2004	540
040214	17/02/2004	218,167.04	218,167.04	20/02/2004	773
040213	17/02/2004	741,795.64	741,795.64	20/02/2004	2422
040212	13/02/2004	676,556.85	676,556.85	18/02/2004	2349
040211	12/02/2004	744,543.90	744,543.90	17/02/2004	2640
040210	11/02/2004	707,068.42	707,068.42	16/02/2004	2498
040209	10/02/2004	799,006.25	799,006.25	13/02/2004	2628
040205	09/02/2004	624,714.92	624,714.92	13/02/2004	2224
040208	09/02/2004	212,202.32	212,202.32	13/02/2004	808
040207	09/02/2004	217,559.40	217,559.40	13/02/2004	822
040206	09/02/2004	968,178.03	968,178.03	13/02/2004	2547
040204	05/02/2004	653,256.96	653,256.96	10/02/2004	2398
040203	04/02/2004	730,323.42	730,323.42	09/02/2004	2444
040202	03/02/2004	693,071.92	693,071.92	06/02/2004	2383

- ▶ Review transaction details (not available with paper statements)
- ▶ Review pending submissions

Information for 988888888 - MERCHANT LTD

Transactions 1 to 20 of 540, sorted by Transaction Reference, Descending, Re-Sort

Transaction Date	Reference (ROC, TKT, CPC)	Cardmember Number	Transaction Amount
15/02/2004		*****3 74919	199.00
15/02/2004		*****2 58920	214.00
15/02/2004		*****6 91202	40.00
15/02/2004		*****1 83498	198.00
15/02/2004		*****5 21200	460.00
15/02/2004		*****6 83900	608.00
15/02/2004		*****8 38540	250.00
15/02/2004		*****9 23364	290.00
15/02/2004		*****8 37348	350.00
15/02/2004		*****5 34832	398.00
15/02/2004		*****9 97479	630.00
15/02/2004		*****5 86300	10.00
15/02/2004		*****8 26434	345.00
15/02/2004		*****9 37434	440.00
15/02/2004		*****4 83493	120.00

View Statements

- ▶ View statements online, print them out or export them into a spreadsheet - for any range of dates you specify
- ▶ Up to six months data is available

STATEMENT OF DIRECT CREDIT PAYMENTS

Payee Number: 988 888 888 8 **Bank Name:** ANY BANK

Settlement Name/Address: MERCHANT LTD **Bank Address:** 888 KING'S STREET

Date Printed: 23/02/2004 **Settlement Account#:** 001-000 123456

Merchant Services for Period:
Begin Date: 01/01/2004 End Date: 31/01/2004

DETAILS	SUBMISSION DATE	GROSS AMOUNT	DISCOUNT AMOUNT	TEE AMOUNT	TAX AMOUNT	NET AMOUNT	TOTAL BANKED
TRANSACTIONS PAID ON 02/01/2004							
988 888 888 8 MERCHANT LTD							
50C:011224	30/12/2003	824,980.88	15,628.30	0.00	1,562.83	807,041.95	
50C:011225	30/12/2003	194,231.00	4,897.96	0.00	499.79	178,093.32	

Note: Following enrolment in OMS - Payment Reconciliation, American Express will automatically discontinue providing paper statements. All payment information will be available exclusively through online access.

Location Summary Reports

- ▶ View each individual location's submissions (not available with paper statements)
- ▶ Up to six months data is available

Location Summary Report
Monday February 23, 2004
Activity Period: 01/01/2004 through 31/01/2004

Payee Name	Merchant Number	No. of Summaries	No. of Transactions		
MERCHANT LTD	9888888888	52	52/150		
Transaction Type	Gross Amount	Discount Amount	Fee Amount	Tax Amount	Net Amount
Total Submissions	15,245,779.87	388,767.41	0	38,876.79	14,818,135.68
Total Chargebacks	4,297.00	109.56	0	10.98	4,176.46
Total Adjustments	0	0	0	0	0
Total Other Fees	0	0	0	0	0
Total Other Incentive	0	0	0	0	0
Grand Total:	15,241,482.87	388,657.85	0	38,865.80	14,813,959.22

[Return](#)

Tax Invoices

- ▶ View and print tax invoices for any range of dates you specify
- ▶ Up to 15 months data is available

Will I still receive paper statements?

- ▶ Following enrolment in OMS-Payment Reconciliation, American Express will automatically discontinue providing paper statements
- ▶ All payment information will be available exclusively through online access

What are the technical requirements?

- ▶ An IBM compatible or Apple Macintosh personal computer that can run Netscape Navigator 5.0, Microsoft Internet Explorer 5.01, or America Online 4.0 or higher, is required
- ▶ For optimum viewing, we recommend using at least a 28.8K or higher modem

Eligibility

Access to OMS - Payment Reconciliation is available to any Merchant who:

- ▶ Is paid electronically into a nominated bank account
- ▶ Is paid the net amount of American Express submissions
- ▶ Submits and is paid in baht

